



**PLEASE BE AWARE AT TIME OF PRINTING, SCHOOL REMAINS OPEN.**

Dear Parent,

Please read the following update. In the event of a closure, there is advice for how to prepare.

- Class timetables will be shared on Seesaw so you can replicate the school day where appropriate.
- Vouchers for foodbanks are available, in the event of an extended closure. Please contact the school office on 02890 864944 if you wish to access one ASAP.
- The Education Authority has advised all school trips should be cancelled. Any snack money paid, which includes contribution towards school day trips, will be used to provide the children with alternative in school provision. The cost of the residential trip will be refunded.
- Swimming money will be refunded as it is also cancelled.
- Should you be struggling to provide a lunch for your child with the current stockpiling, we can provide a school dinner for £2.60, or daily snack, for £3.00 per week. Normally we ask that dinners be paid on a Monday but in the current climate these can be ordered daily.
- Should there be an extended closure, you will not be left isolated. Teachers will be available for communication via Seesaw between 9am and 3pm, to assist with any concerns. Please allow staff some time to respond. For any other urgent queries, you can email school on the following address:

[info@hollybankps.newtownabbey.ni.sch.uk](mailto:info@hollybankps.newtownabbey.ni.sch.uk)

- We have requested that no parents enter the school building, so all queries should be made the front office.
- We currently have some parents who are removing their children before an official school closure, due to having family members who have less resilient immune systems. The Department of Education has given us a specific code to use if a child is off school with any link to Covid-19. The official advice is that any child who has a new cough and/or fever should remain off school.
- We would like to thank you for your understanding at this difficult time and reassure you that the health of your children is our first priority.

Yours sincerely,  
Miss L Brett  
Principal

